Research Paper

Checklist

* (‘) No contractions are used (except quotations)
* (¶) Each paragraph indented using tab, not spacebar
* (1) No first person (I, me, mine, us ours, we, etc.) is used except for quotations
* (1q) Paragraphs do not begin or end with a citation
* (4) Detail paragraphs are at least 4 sentences long
* (AO) Entries are in alphabetical order
* (CP) Citations have correct punctuation
* (Detail paragraphs have logical transitions
* (DS) Double spaced
* (F) Times or Arial
* (FS) 12pt
* (H) Heading
* (HI) Hanging indent is used for Works Cited page
* (I) Intro paragraph is general without specific details
* (ME) All entries were used in the paper
* (NS) No spacing
* (O) Entries follow examples from O.W.L.
* (P#) Page numbers with last name on Header
* (PC) Parenthetical citations are on Works Cited page
* (QP) Quotations have correct punctuation
* (RT) Conclusion paragraph restates thesis with a conjunction
* (SL) No slang is used
* (SP) No extra spaces after title or paragraphs
* (T) Intro paragraph has a clear thesis
* (T) Title (Center justified, not tabbed or spaced)
* (T) Transitions are logical and varied
* (WCT) Works Cited title centered at the top of last page